

WEST VIRGINIA UNIVERSITY

CALL TO ARTISTS

REQUEST FOR STUDENT PROPOSALS

RFP9099999W



HSC Beautification Project – Wall Murals

1. INTRODUCTION AND DESCRIPTION OF PROJECT

1.1. DESCRIPTION OF PROJECT

West Virginia University is initiating this Request for Student Proposals (“RFSP”) to solicit proposals from qualified students to provide painting services at WVU’s Health Sciences Center. Through this proposal process, WVU is looking to select students to paint murals on Health Science Center Walls. Students will be chosen after two rounds of submissions. The awarded students will be compensated \$2,000 for the completion of each mural.

1.2. ESTIMATED PROJECT TIMELINE

Activity	Date	Time
Publish RFSP	01/23/2017	4:00 PM
Round 1 Submittal Due Date	03/15/2017	4:00 PM
Round 2 Submittal Due Date	04/15/2017	4:00 PM
Students Notified of Final Selection	05/15/2017	
Job Completion	07/31/2017	

2. REQUEST FOR STUDENT PROPOSALS RULES AND GUIDELINES

2.1. CONTACT INFORMATION

Wendy Beaver
Phone Number: (304) 293-0875
Email: wendy.beaver@hsc.wvu.edu

2.2. PROJECT GOALS & CONSIDERATIONS:

- Serve as a strong visual anchor
- Speak to revitalization, and renewal.
- Speak to the importance of the WVU family and community

2.3. ELIGIBILITY

This RFSP is open to all current WVU students.

2.4. PROJECT DETAILS

West Virginia University has located four (4) areas within Health Sciences Center where students will be able to design & paint murals. Through a series of evaluation rounds, a few students will be tasked with completing a mural in one of the four locations.

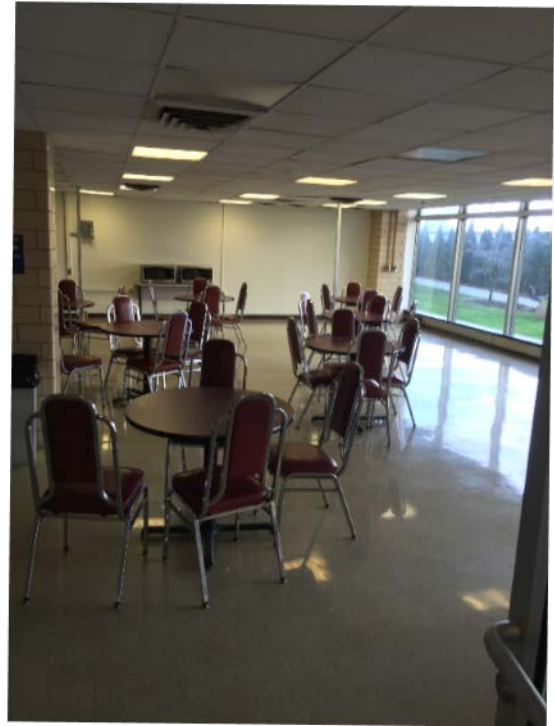
Round 1 – students will submit three (3) examples of previous work. A committee will review all the submissions and will notify five (5) to seven (7) students to continue to Round 2.

Round 2 – Students will receive \$100 dollars to design and create a concept drawing for the building. A committee will review the submissions. The committee will select between one (1) and four (4) students to award the job. If selected, students will be paid \$2,000 to complete the mural at one of the four locations. WVU will also provide the students with up to \$1,000 for all materials required to perform the job.

All work must be completed by the end of Summer 2017.

Please see below for information on the spaces:

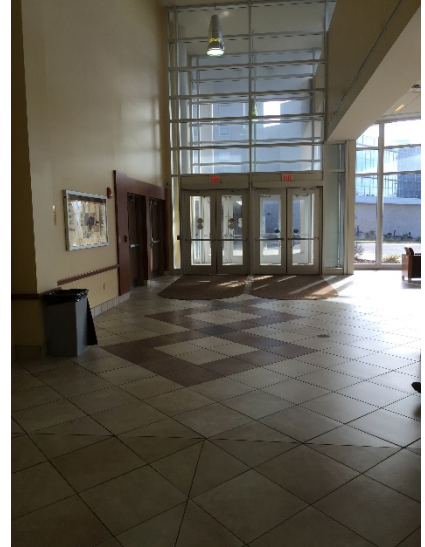
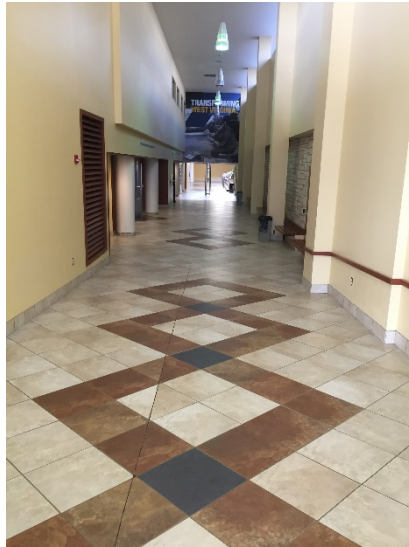
Space 1 is located on the ground floor in the north small cafeteria – back wall. The dimensions are 19'x7'2".



Space 2 is located on the ground floor just outside of the North Café in the student gathering space by the bookstore. The dimensions are 17'x 9' 3 1/2".



Space 3 is located on the 1st Floor by the entrance to the cove. The dimensions are 9' 2 1/2" x 5' 9 1/2" .



Space four is located directly next to space 3. The dimensions are 17' 7" x 5' 1 3/4" .



2.5. PROPOSAL CONTENT FOR ROUND 1

Proposal Format. The following should be submitted by March 15, 2017:

- **Cover Page – clearly identified with:**
 - "HSC Beautification Project – Wall Murals"
 - [Name of Proposing Student]
 - Round 1
- **Previous Work**
 - Please provide three pictures of prior work.

2.6. PROPOSAL CONTENT FOR ROUND 2

Proposal Format. The following should be submitted by April 15, 2017:

- **Cover Page – clearly identified with:**
 - "HSC Beautification Project – Wall Murals"
 - [Name of Proposing Student]
 - Round 2
- **Previous Work**
 - Please provide a concept drawing for the mural.

2.7. SUBMISSION OF PROPOSALS

Please submit your proposals for each round by the deadline outlined in section 1.2 Estimated Project Timeline by email to wendy.beaver@hsc.wvu.edu. Also, please reference "HSC Beautification Project – Wall Murals" followed by your first and last in the subject line of the email.

3. TERMS

- West Virginia University accepts no responsibility for the loss or damage of artist submission materials.
- Selected artists/teams will be required to meet contract terms and scopes.
- Design proposals and their copyright will belong to artists. West Virginia University reserves the right to use images of the designs and information from the written proposals for review and project promotional purposes.

APPENDIX 1: MANDATORY PROPOSAL SUBMISSION FORMS

West Virginia University

Procurement, Contracting and Payment Services

HSC Beautification Project – Wall Murals

Name of Student: _____ (“Proposer”)

Phone: _____

Email: _____

Mailing Address: Enter Address:

Enter Address:

Enter City:

Enter State:

Enter Zip Code:

This Appendix 1 shall appear as the first page of the Proposal response.

Proposals are due no later than **March 15, 2017, at 4:00 p.m., EST Time** for Round 1. Proposals must be submitted electrically to: wendy.beaver@hsc.wvu.edu

DISCLAIMERS

This RFSP does not obligate West Virginia University to award a Contract or complete the proposed project, and WVU reserves the right to cancel this RFSP with or without cause or notice. Proposers must include the required information called for in this RFSP. WVU reserves the right to reject a Proposal if required information is not provided or is not organized as directed.

This Proposal is submitted by:

Name: _____
(print or type)

Title: _____
(print or type)

Signature: _____