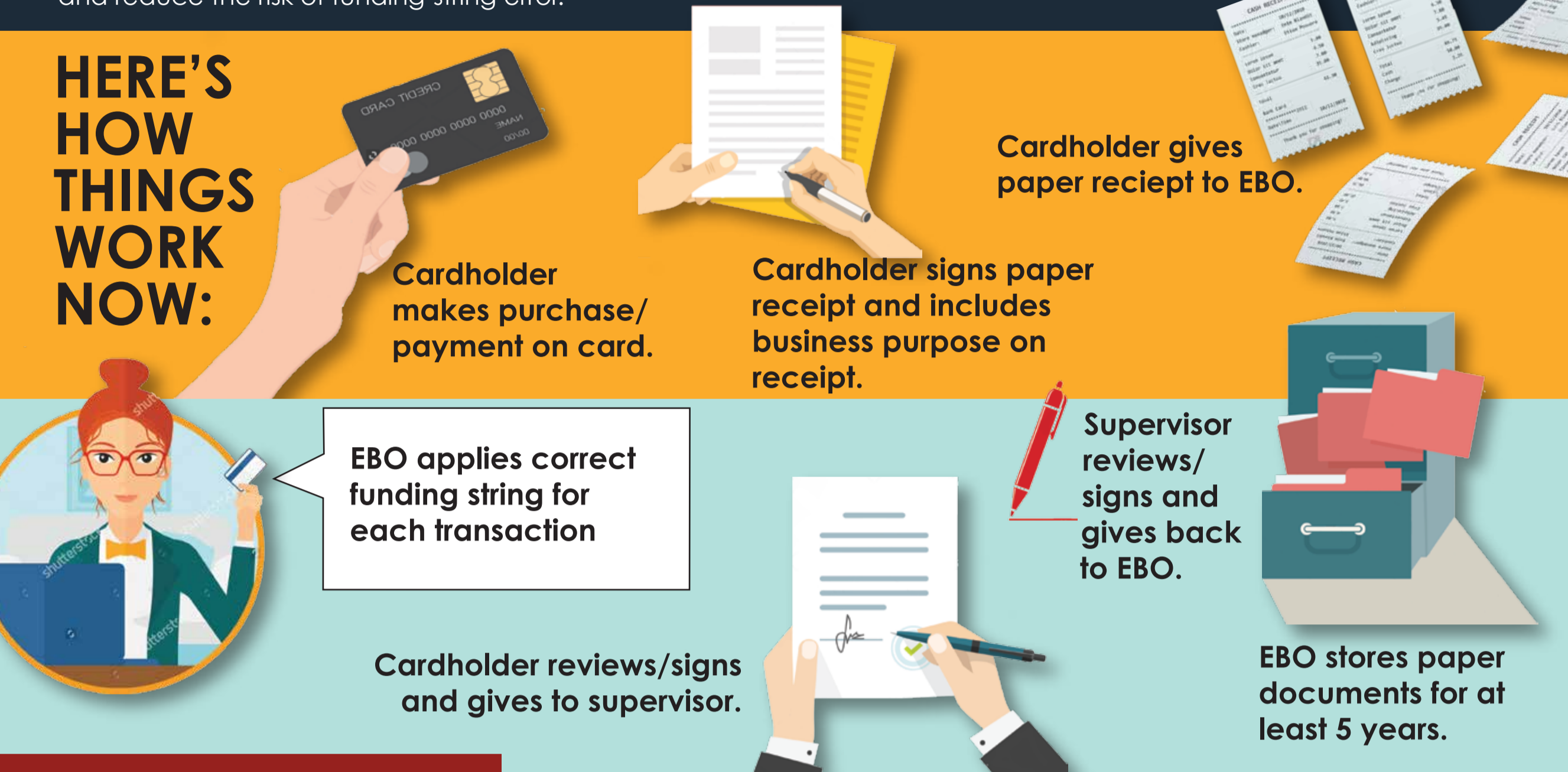


# There has to be a better way.

MyExpenses is a mobile-friendly tool designed to eliminate waste and reduce the inefficiency of slow, paper-based processes. Starting this fall, it will dramatically streamline the processing of PCard purchases. MyExpenses will eliminate the need for a paper form and reduce the risk of funding-string error.

## HERE'S HOW THINGS WORK NOW:

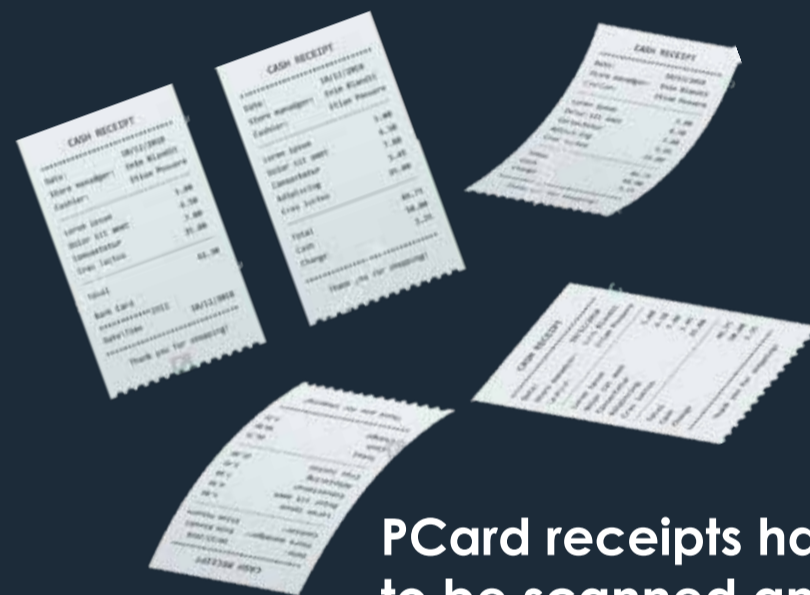


## PROBLEMS:

Procurement manually adds each separate funding segment because there's no interface with MAP.

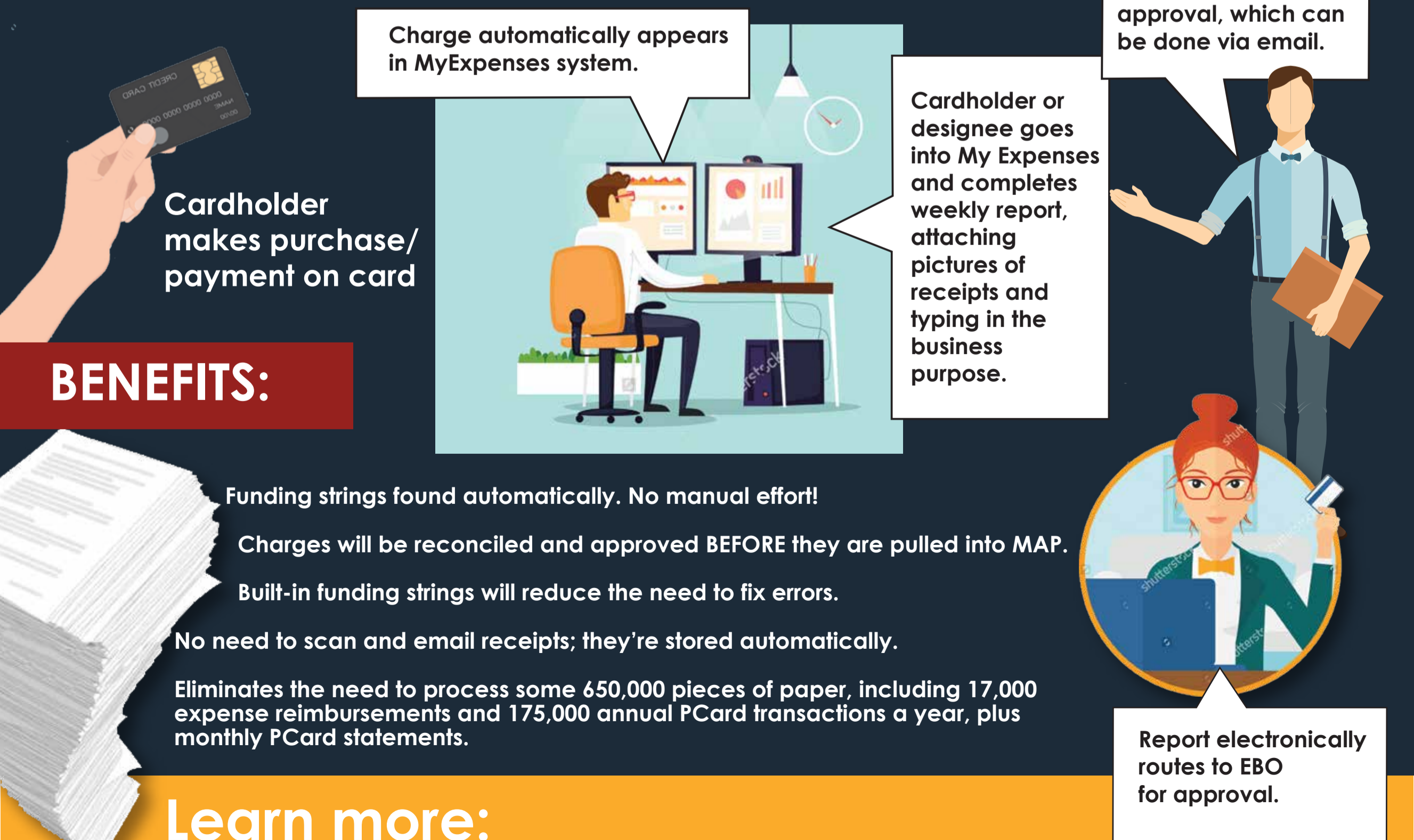


As many as 500 internal transfers per month have to be corrected because PCard transactions weren't reconciled in time.



PCard receipts have to be scanned and emailed anyway because they could be subjected to an audit.

## Now there is a better way!



## BENEFITS:

- Funding strings found automatically. No manual effort!
- Charges will be reconciled and approved BEFORE they are pulled into MAP.
- Built-in funding strings will reduce the need to fix errors.
- No need to scan and email receipts; they're stored automatically.
- Eliminates the need to process some 650,000 pieces of paper, including 17,000 expense reimbursements and 175,000 annual PCard transactions a year, plus monthly PCard statements.

**Learn more:**  
[procurement.wvu.edu/payment-services/myexpenses](http://procurement.wvu.edu/payment-services/myexpenses)