

### WVU/WVURC PCard Mapping Schedule

Each week, PCard Administration pulls the PCard transactions out of the bank software and into MAP for payment, referred to as "mapping". Departmental Card Coordinators are provided a schedule of this activity to ensure that the transactions for each given week have been reviewed/edited in the bank software prior to pulling them into MAP

Transaction Posting Start Date	Transaction Posting End Date	Last day for DCC to edit Transactions	Date Transactions will be pulled into MAP
August 4, 2017	August 12, 2017	August 18, 2017	August 21, 2017
August 13, 2017	August 19, 2017	August 25, 2017	August 28, 2017
August 20, 2017	August 26, 2017	September 1, 2017	September 5, 2017
August 27, 2017	September 3, 2017	September 8, 2017	September 11, 2017
September 4, 2017	September 9, 2017	September 15, 2017	September 18, 2017
September 10, 2017	September 16, 2017	September 22, 2017	September 25, 2017
September 17, 2017	September 23, 2017	September 29, 2017	October 2, 2017
September 24, 2017	October 3, 2017	October 9, 2017	October 10, 2017
October 4, 2017	October 7, 2017	October 13, 2017	October 16, 2017
October 8, 2017	October 14, 2017	October 20, 2017	October 23, 2017
October 15, 2017	October 21, 2017	October 27, 2017	October 30, 2017
October 22, 2017	October 28, 2017	November 3, 2017	November 6, 2017
October 29, 2017	November 3, 2017	November 10, 2017	November 13, 2017
November 4, 2017	November 11, 2017	November 17, 2017	November 20, 2017
November 12, 2017	November 18, 2017	December 1, 2017	December 4, 2017
November 19, 2017	December 3, 2017	December 8, 2017	December 11, 2017
December 4, 2017	December 9, 2017	December 15, 2017	December 18, 2017
December 10, 2017	December 16, 2017	December 29, 2017	January 2, 2018
December 17, 2017	January 3, 2018	January 10, 2018	January 11, 2018

**\*\*Please note: each individual row (from left to right) represents a week within the mapping schedule.**