




Procurement, Contracting and Payment Services

July 26, 2015

TO: PCPS, Procurement Manual 
FROM: David Beaver, Chief Procurement Officer
RE: Bid Threshold Update
SUBJECT: Revision 00002 to WVU Purchasing Manual Dated April 2006

Pursuant to the new provisions of West Virginia State Code 18B-5-4, the bid threshold in the following sections are revised from \$25,000 to \$50,000 effective July 1, 2015.

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| 5.1.2(a) | 5.3.8.1 | 7.2.1 |
| 5.2.1 | 5.3.20.1 | |
| 5.3 | 5.7.1 | |
| 5.3.1 | 5.17.1 | |
| 5.3.3.4 | 5.29.2 | |
| 5.3.7 | 6.3 | |
| 5.3.7.2 | 6.3.1 | |
| 5.3.7.3 | 6.3.1 | |
| 5.3.8 | 6.3.2 | |

The Chief Procurement Office and Procurement, Contracting and Payment Services (PCPS) personnel, reserve the right to require proof of a competitive process on all requisitions and orders exceeding \$25,000. At a minimum, multiple vendors should be solicited for quotes and sent to PCPS for review.